

**Eaves Housing for Women Limited  
(A company limited by guarantee)**

**Report and Financial Statements  
For the Year Ended 31 March 2009**

**Charity Number: 275048  
Company Number: 1322750**

## **Eaves Housing for Women Limited**

### **Report of the Trustees for the year ended 31<sup>st</sup> March 2009**

The Board of Management presents its report and audited financial statements for the year ended 31<sup>st</sup> March 2009.

#### **Reference and Administrative Information**

Charity Name:	Eaves Housing for Women
Charity Registration Number:	275048
Company Registration Number:	1322750
Registered Office and Operational Address:	Unit 2.03 Second Floor Canterbury Court Kennington Park 1-3 Brixton Road London SW9 6DE

#### **Board of Management**

S Miller	Resigned 13 <sup>th</sup> October 2008	Former Chair
L Wilson	Re-elected 14 <sup>th</sup> June 2008	
S Joseph	Re-elected 14 <sup>th</sup> June 2008	
K Allen		
P Young		Chair
F Wilkinson		
S Trinder		Vice Chair
J Harris	Re-elected 14 <sup>th</sup> June 2008	Treasurer
E Carey	Elected 14 <sup>th</sup> May 2009	
	Resigned 17 <sup>th</sup> November 2009	
C Hutton	Elected 6 <sup>th</sup> August 2009	

#### **Secretary**

D Marshall

#### **Chief Executive**

D Marshall

#### **Deputy Chief Executive**

E Wallis

#### **Auditors:**

Kingston Smith LLP  
Devonshire House  
60 Goswell Road  
London  
EC1M 7AD

#### **Bankers:**

Barclays Bank plc  
29 Borough High Street  
London  
SE1 1LY

## **Eaves Housing for Women Limited**

### **Report of the Trustees for the year ended 31<sup>st</sup> March 2009**

#### **Structure, Governance and Management**

##### **Governing Document**

Eaves Housing for Women is a charitable company limited by guarantee governed by its Memorandum and Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £10 each. Eaves Housing for Women is registered as a charity with the Charity Commission.

##### **Objectives and Activities**

The objects of the charity, as set out in the Memorandum of Association are:

- To provide for the relief of poverty and the preservation and protection of the good health of persons, in particular women, who have been physically, sexually, emotionally or psychologically abused or experienced homelessness, mental/physical health or substance misuse problems, through the provision of supported housing and outreach services
- To relieve the physical and mental distress of any children affected by violence in their home
- To undertake, promote and publish research on issues of violence against women

In furtherance of the Objects:

- To support and advise other agencies working in the voluntary and statutory sector on issues affecting women.

Vision and mission statements and values underpinning these statements, developed in March 2006, provide clarity about the ethos and the direction of the charity for service users, staff and external audiences.

##### **Vision Statement:**

Eaves is working towards a society where all women are valued and respected.

##### **Mission Statement:**

To support and promote the interests of vulnerable, excluded and exploited women.

##### **Values Underpinning the two Statements:**

We are a feminist organisation which is committed to:

- Challenging inequalities
- Embracing diversity
- Enabling people to fulfil their potential
- Treating people with dignity and respect
- Promoting innovation

##### **Statement of Public Benefit**

In planning our activities for the year Eaves Board of Management and senior managers ensure that activities are in line with the organisations constitution and follow the guidance on public benefit as laid down by the Charity Commission.

The main aims in 2008/9 were to highlight issues of violence against women and provide accommodation and support to women and children who were at risk of or had experienced different forms of psychological, physical and sexual violence.

## **Eaves Housing for Women Limited**

### **Report of the Trustees for the year ended 31<sup>st</sup> March 2009**

All services were accessible predominantly to women and their children living in or agencies working in London. The main exception to this is the POPPY Project which works nationally and internationally with women who have been trafficked from any country within the criteria laid down by the Home Office.

Eaves is committed to ensuring equal access to service users. Eaves has Equality and Diversity Policies and Procedures in place, regularly trains staff on diversity issues and monitors the ethnicity, age, origins and ability of service users.

#### **Aims and Objectives**

In order to achieve the aims of the organisation Eaves focussed on key objectives during the year which included:

#### **Governance**

- Enhancement of Board involvement in the running and management of Eaves
- Ensuring the Board has the range of skills, expertise and knowledge necessary to address the needs of the organisation
- Maintaining the level and scope of strategic planning

#### **Eaves Women's Aid**

- Improving communication across EWA
- Improving the internal and external profile of EWA
- Improvement in the quality and provision of direct services to women living in refuges and accessing floating support services
- Improving the development of partnership and external agency work, particularly in local initiatives
- Improving service user participation
- Widening service accessibility and appropriateness to women affected by domestic violence
- Maximising rental revenue through efficient housing management

#### **POPPY Project Direct Services and Outreach**

- Developing service provision to meet the needs of victims of labour exploitation
- Enhancing service delivery to POPPY Service Users
- Improving assessment and identification of victims of trafficking
- Improving access to training and employment opportunities for POPPY Service users
- Ensuring availability and suitability of accommodation for POPPY Service users/ victims of trafficking
- Improving legal advice and support for service users
- Setting up internal on line database of UK wide outreach contacts
- Improving standards and working practices for people working with trafficked women
- Increasing the profile of and access to POPPY Outreach Service
- Providing support to partner agencies working with trafficked women

#### **POPPY and Lilith Research and Development**

- Increasing communication about violence against women issues
- Raising the profile of violence against women issues
- Building capacity and celebrate organisations working in the Violence Against Women field

## **Eaves Housing for Women Limited**

### **Report of the Trustees for the year ended 31<sup>st</sup> March 2009**

- Ensuring voluntary advice agencies are aware of the Lilith agenda and have taken steps to respond to it
- Increasing service provision to women affected by sexual violence
- Ensuring appropriate monitoring and evaluation systems are in place.
- Raising awareness of trafficking and prostitution amongst statutory providers and the general public and increase service provision

#### **Scarlet Centre**

- Recruiting knowledgeable and experienced staff
- Renting and developing a space for centre services
- Establishing the Young Women's, Resettlement and Advice Centre services
- Holding a Scarlet Centre Launch event
- Developing the counselling service in partnership with the Minster Centre
- Developing and expanding the Amina, peer mentoring, scheme.

#### **Supported Housing**

In November 2007 the Board took the difficult strategic decision to withdraw from providing generic services for single homeless women. As a result the objective set for 2008/9 was to complete the planned wind down of supported housing services.

#### **Appointment of the Board of Management**

As set out in Eaves Articles of Association, the Board of Management must have a minimum of three Members. All Members must be over 18 years of age. At every Annual General Meeting one third of the Members are subject to retirement on a rotational basis in accordance with length of time in office.

Due to the nature of the services Eaves provide, the Board of Management seeks to appoint Members who have a range of appropriate skills and/or knowledge that will assist in governing the charity. An annual skills audit is conducted in order to analyse the skills, experience and knowledge of Board Members and to identify potential gaps in order to undertake targeted recruitment to ensure a broad range of skills is available.

During this reporting period Eaves Chair, Stephanie Miller, resigned after over ten years of service on Eaves Board of Management. Stephanie was a committed Member who gave an enormous amount of time to the organisation. Her dedication and presence is missed. In addition Eaves Vice Chair, Louise Wilson, took a sabbatical with an anticipated return of 2010.

As a consequence of Stephanie's resignation Patricia Young was elected Chair and Sue Trinder Vice Chair to cover in Louise Wilson's absence. Patricia Young is the Programme Manager at the Tutu Foundation UK. She is also the founder and Chair of Odanadi UK which works to raise awareness of and money for an Indian NGO which works to combat human trafficking. She was formerly a freelance researcher/consultant specialising in voluntary sector organisation and management. Sue Trinder is a consultant who specialises in working with people in business on leadership development and communications. Sue has worked both in the statutory sector as a director and in the voluntary sector with Women's Aid groups and the Samaritans.

All Board Members give their time voluntarily and received no benefits from the charity. Any expenses reclaimed from the charity are set out in the accounts.

#### **Board Member Induction and Training**

During the reporting period Eaves had an experienced and knowledgeable Board of 8 Members. The Members have a broad range of skills and experience including; strategic

## **Eaves Housing for Women Limited**

### **Report of the Trustees for the year ended 31<sup>st</sup> March 2009**

planning, legal advice, housing management, social work, voluntary and statutory sector funding, social policy development, human resources, finance, communication and research. All Members understand their legal obligations under charity and company law.

Board Member induction is a two staged process. Initially new potential Members meet with the Chief Executive to discuss the work of the organisation, roles and responsibilities as a Board Member and what skills and experience the individual has to support the development of the charity.

At the second stage of the induction the individual meets the Chair to discuss the work of the Board, strategic direction of the charity, Board structure and meetings and relationship with the executive. Following the successful completion of these two stages the individual is invited to attend their first meeting. A comprehensive Board Member Induction pack provides potential new Members with detailed information about the organisation, including its financial position and Board Member roles and responsibilities.

An annual survey of Board Members' training needs is conducted. Board Members receive regular project reports, invitations to Eaves planned events, conferences and training and copies of any publications.

#### **Risk Management**

Eaves Financial Risk Framework is used to systematically assess financial and operational risks. The results from the assessments are detailed on a Risk Register which highlights priorities and draws attention to key areas of concern that could impact on the organisation being able to meet its objectives as detailed in Eaves Business Plan.

Eaves Board of Management continually questions and assesses the major strategic, business and operational risks which the charity faces. The top risk to the organisation during this period was loss of significant funding, particularly the impact of the closure of Eaves Supported Housing department and the re-tendering for the POPPY Project.

Internal risks in the organisation are minimised through the implementation and monitoring of policies and procedures and action taken for any breaches of these. Regular organisational health and safety meetings are held. These meetings monitor and review risk assessments, identify and address all health and safety issues including protection from abuse. Regular reports on all aspects of risk are reported, as appropriate, on a quarterly or annual basis to Eaves Finance Sub Committee and the Board of Management.

In order to ensure compliance with legislation, best practice, policies and procedures and funding requests Eaves were reviewed by 8 Supporting People Teams, 9 Registered Social Landlords. In addition the organisation's work in the POPPY and Lilith Projects was reviewed by the Home Office and London Councils. Monitoring and assessment was also carried out by Investors in People, Eaves continues to maintain recognition under this scheme.

During this period Eaves also became a member of the Fundraising Standards Board and Institute of Fundraising. Both memberships will provide Eaves' supporters with the confidence that Eaves fundraising activities are based on codes of good practice and that the organisation has appropriate processes in place to deal with complaints.

#### **Organisational Structure**

Eaves has a Board of Management of eight Members which meets quarterly and is responsible for determining strategic direction, policies and monitoring performance. There is also a Finance Sub Committee which meets quarterly to monitor and review in detail the financial management of the charity. Members come from a variety of professional backgrounds relevant to the work of the organisation.

## **Eaves Housing for Women Limited**

### **Report of the Trustees for the year ended 31<sup>st</sup> March 2009**

The Chief Executive is appointed by Board Members to manage the day to day operations of the charity. To ensure effective operations the Chief Executive has delegated authority, as approved by the Board of Management, in particular in relation to finance and employment issues. The Chief Executive is responsible for working with the Senior Management Team in order to ensure targets are met as detailed in the Annual Workplan and Business Plan.

#### **Related Parties**

The charity has close relationships with a number of statutory agencies. These include the Home Office, Immigration Service and a range of police services nationally. All have been vitally important in the development and delivery of services to trafficked women. The charity has worked closely this year with Supporting People Teams across 8 London boroughs and 9 Registered Social Landlords which provided funding and accommodation respectively, and monitored the quality of refuge/supported housing services that the charity manages.

Eaves' achievements would not have been possible without the support of other charitable organisations including: Amnesty International, Anti Slavery International, OBJECT and the Women's Aid Federation of England. Eaves has worked closely with all of these organisations to challenge discriminatory policies and practices and develop services for women and children both nationally and internationally.

#### **Achievements and Performance**

2008/9 was a contrasting year of great sadness and significant success. The closure of the supported housing services after over 30 years was balanced with the success of securing funding for the expansion of the POPPY Project and fundraising for the Scarlet Centre, a drop in and advice project with supporting services for vulnerable women and those who have experienced all forms of sexual violence. A productive year for domestic violence services with a focus on internal improvements and a busy and energetic year for Lillith Research and Development.

2008/9 was a year when Eaves took some difficult strategic decisions in order to place itself in a stronger position for future growth and the development of existing and new services. Much of the ground work has been accomplished in preparation to deal with the changing political, economic, social and funding environment.

Recognition of the importance of the work the organisation carries out came through an award from the 'Centre for Social Justice' (an independent think tank). Eaves was chosen as one of seven charity winners and awarded a trophy and cheque for £10,000 sponsored by JP Morgan.

#### **Governance**

No new Members were appointed to the Board during this period.

All of Eaves' Board of Management meetings were quorate. In addition 4 Finance Sub Committee meetings were held to examine and review in detail the organisation's financial performance, prepare budget reports and recommend them to the Board. The Remuneration Committee also met this year to continue the review of Senior Management remuneration.

The Board held 2 'Away Days' and an 'Away Weekend' to allow for detailed discussions on strategic planning issues. At the June Away Day the Board discussed:

- Annual Workplans for the previous and current year
- The future strategic direction of the organisation

## **Eaves Housing for Women Limited**

### **Report of the Trustees for the year ended 31<sup>st</sup> March 2009**

The Board also received briefings on prostitution and other violence against women issues

At the November Away Day the Board discussed:

- The draft Four Year Business Plan

At the Away Weekend in March 2009 the Board considered:

- Fundraising opportunities and ideas
- Governance issues, including Board membership
- Head Office Move
- A review of Domestic Violence Services

The Board has continued to lead the charity prudently taking difficult decisions when necessary and taking advantage of new opportunities to ensure the organisation continues to meet its objectives of providing advice and support to vulnerable women and children.

#### **Eaves Women's Aid (EWA)**

Support and accommodation for women and children fleeing domestic violence was provided across four London Boroughs: Barking and Dagenham, Westminster, Southwark and Kensington and Chelsea.

A total of 66 bed spaces were available for women and children in 10 properties and other services included: Community Outreach and Floating Support services in Barking and Dagenham and Kensington and Chelsea and Family and Children's service in partnership with Sure Start in Westminster.

A total of 222 women and 99 children were supported across the four boroughs in refuge accommodation and 185 women and 291 children were supported on a floating support or outreach basis. Support is delivered through a key work system with an individually tailored support plan drawn up from detailed needs and risk assessments formulated in partnership with the service user.

Specific issues to highlight across the services are:

#### **Barking and Dagenham**

The Freedom Programme was run in the borough of Barking and Dagenham by Eaves trained staff for the first time. The Freedom Programme enables professionals to support more effectively those they work with who are experiencing domestic violence and abuse. The programme raises awareness and increases knowledge for victims/survivors about abuser/perpetrator behaviours, tactics and beliefs. The programme was very well received particularly by partner agencies and social service and will be rolled out further next year.

In addition refuge workers forged partnerships with a number of agencies that were able to respond to service users' requests for support groups and training sessions. These included Personal Financial Management by the East London Financial Inclusion Unit, Flower Arranging and beauty therapy by Barking College.

The refuge workers and children's workers organised a number of service user events throughout the year including a cultural day for residents at both refuges where they



## **Eaves Housing for Women Limited**

### **Report of the Trustees for the year ended 31<sup>st</sup> March 2009**

shared food from their own ethnic backgrounds, children's parties and educational trips.

Externally Eaves were key members of the White Ribbon Day planning committee and provided the idea behind partnering the Dagenham and Redbridge Football club and attending a home match where they gave out white ribbons and asked match goers to sign a pledge to not commit or condone Domestic Violence. The players warmed up wearing tee shirts with 'Say No to Domestic Violence' on them and the local MP, Borough Commander and others were photographed at half time holding a giant pledge card.

The refuge service was also enhanced by the work of a Social Work student provided in partnership with Goldsmiths University. Further improvements will be made next year following the successful fund raising initiative to develop a purpose built playroom to be built during the summer 2009.

#### **Chamlong House**

Chamlong House continued to support women and children fleeing domestic violence up to the end of March 2009. During the year, the LB Southwark Supporting People Team requested a change of purpose and client group from women and children escaping domestic violence to single homeless women with complex needs. This new service came into operation in April 2009.

During 2008/9 the service has consolidated its partnership with other agencies in the borough, thus increasing the variety of services to which our service users have access. This included the Southwark Health Bus visiting on a weekly basis and a nutritionist attending women's coffee morning to speak about healthy eating and the nutritional health of service users.

Summer play schemes were held in all refuges and included a number of cross borough events. The main event was Eaves' mini Olympics in Hyde Park. Children had had preparatory sessions in their playrooms to make team flags and small flags of the countries that their family originated from. The children then pinned them to their team flags so that these represented the cultures and diversity of the women and children in the refuges. There were races for under 5s, over 5s and adults. Other events included trips to Southend, London Fire Brigade Museum, swimming and art and crafts.

A joint Christmas Party was held for the women and children from all the refuges at Bramley's Indoor Activity Playground. The event included a DJ, organised games, climbing, a ball park, face painting and food. The event organisers received overwhelmingly positive feedback.

Through a range of fundraising initiatives women and children from Chamlong House were able to attend a Pantomime and a number of companies/organisations donated a large number of Christmas gifts for women and children.

In June 2008, a team of volunteers from the Royal Bank of Scotland painted the children's playroom and bathroom and made improvements to the garden.

#### **Westminster**

Funding for two full time Family Relationship Workers was approved and work commenced in May 2008. The project provides family support, information and

## **Eaves Housing for Women Limited**

### **Report of the Trustees for the year ended 31<sup>st</sup> March 2009**

advocacy services for women with at least one child of five years or under living in a Westminster Children's Centre area or those that are experiencing or have recently fled domestic violence. Resettlement workshops have also taken place in Westminster refuges provided by Eaves resettlement team in preparation for women and children being resettled back into the community.

Health services have been enhanced during this period with Community Psychiatric Nurses from the Health Visiting Team carrying out relaxation and stress management sessions in the refuge and exercise classes have been offered to promote healthy living. In addition a counselling service is now offered in 2 refuges by counsellors from Sure Start.

The communal areas at one of the refuges has been redecorated and a grant was successfully applied for from Paddington Churches Housing Association to spend on play facilities in one of the gardens.

The Domestic Violence Service Manager was appointed vice-chair at the Westminster DV Forum during the period enhancing the profile of the organisation. Westminster also received a glowing report from the Audit Commission and the Lord Mayor Councillor Duncan Sandys thanked Eaves for the work undertaken so far.

Eaves was consulted on the introduction of the MARAC (Multi-Agency Risk Assessment Conference) in Westminster which has subsequently been set up and is attended by Eaves staff. The MARAC process is part of a countywide strategic response to domestic abuse, that aims to increase identification of victims at very high risk of serious harm from domestic abuse; and then to produce a multi agency risk management plan to reduce the risks to victims, their children and any other vulnerable person in the household.

#### **Kensington and Chelsea**

This year Kensington and Chelsea have made use of students on short-term placements to aid the work load and demand. The scheme runs in partnership with Eusa, a London based organisation that manages academically directed, professional practice internship programs for American students. The placement of students has meant staff were able to work in more depth with service users and deliver an enhanced quality of service.

Partnerships were developed with a number of agencies in the area enhancing services for tenants. These included: West London Action for Children offering a very wide range of services to families and children, including counselling and therapy services, Woman's Trust providing counselling, support, topic based workshops and support groups for women living with or fleeing domestic violence, Oliver Fisher Solicitors providing legal advice and representation (family, matrimonial and relationship law and housing law) and World's End Neighbourhood Advice Centre providing support and information on Welfare Benefits, Debt, Housing and Immigration.

Services were further enhanced through a number of other initiatives including:

- A 6 week course in relaxation and stress management delivered by the Iris Foundation
- A Cook & Taste Healthy Eating 6 week programme run by the NHS Trust at World's End where women are encouraged to cook, given recipes with healthy affordable ingredients and taught about healthy eating habits, etc

## **Eaves Housing for Women Limited**

### **Report of the Trustees for the year ended 31<sup>st</sup> March 2009**

- An introduction to Eaves Resettlement and Young Women's Service explaining the support and services available to women through the organisation
- A variety of courses delivered by Kensington and Chelsea College and Hillcroft College including: decorating, English, creative writing and art
- Sexual Health talks by an outreach worker from the Terence Higgins Trust.
- Visits from the Chelsea Fire Service to do a fire risk assessment with each SU of their rooms to teach them about fire safety both in the refuge and in their own homes.

In addition a variety of social and educational events were planned including:

- A Christmas party was held at refuge and all service users participated in cooking.
- Celebrations of various events e.g. International Women's Day, St. George's Day, Easter, Eid, Halloween, etc.
- Children's activities: barbeques, visits to London Eye, London Aquarium, cinema, museum visits, adventure playground visits, trips to the beach, etc.

Service user participation has been key to the improvement and development of new and existing services. During this period service users from all the London boroughs were consulted on the changes to key policies and service user events. This resulted in a series of events being held including: visits to the Museum of Childhood, a celebration of Black History, Eid and Christmas, facilitated workshops on healthy eating, advice sessions on housing and self esteem, sessions with Junior League and exercise classes to promote healthy living.

Communication across and between services was improved with the development of Eaves intranet, organisation and team away days, Domestic Violence Manger meetings and team meetings.

Towards the end of the year, following the closure of Supported Housing, there was a re-structure of the Housing Management Team. This change led to improvements in dealing with repairs and tightening up on health and safety procedures. It is anticipated further improvements will become evident next year.

Improvements were also made in reducing voids and arrears with EWA's void levels below 3% for 6 months of the year and between 3% and 4.25% for the remaining 6 months. Service user arrears were less than 5% for 4 months and between 5% and 6.83% for 8 months. Further improvements are needed in this area.

#### **POPPY Project**

The POPPY Project has been providing services to women trafficked into prostitution since 2003. It has developed and grown considerably since then, and is widely recognised both nationally and internationally as a centre of best practice and excellence in supporting victims of trafficking.

In January 2009, following a competitive tendering process, it was announced that POPPY had been successful in securing funding for continuing and expanding its services until April 2011. The expanded service, working with women who have been trafficked into domestic slavery as well as those trafficked for sexual exploitation, comes into effect in April 2009. The expansion means 19 more bed spaces for victims of trafficking, including

## **Eaves Housing for Women Limited**

### **Report of the Trustees for the year ended 31<sup>st</sup> March 2009**

accommodation services in Cardiff, London and Sheffield, and a POPPY Outreach service based in Sheffield.

During the year POPPY provided 25 crisis and 10 second stage bed spaces for women who have been trafficked into prostitution. In addition, through a Home Office funded pilot project, Eaves provided 5 bed spaces for women who have been trafficked into domestic slavery. Eaves has worked hard with Registered Social Landlords and private sector landlords to develop and maintain high quality suitable accommodation for service users.

POPPY also operated a Resettlement Service to support victims move on from POPPY and into more independent accommodation. POPPY's Outreach Service has provided training to a number of agencies, including prisons and detention centres across the country and has given expert advice and assistance to police during an East London raid.

During the year 308 referrals were assisted by POPPY, out of which 55 received accommodation and intensive support, assistance in accessing legal services and dealing with law enforcement agencies. The Outreach Team provided direct assistance to an additional 99 women.

By the end of March 2009 POPPY had received a total of 1,198 referrals, accommodated 219 women and supported 232 women through the Outreach team.

The profile of the Outreach team was raised through out the year through the development of partnership work with key agencies including the police and prison service and increased attendance at external events. Subsequent demand for the service particularly increased from detention centres and the prison service. Internally improvements continue to be made to streamline access arrangements. This includes the introduction of an on line database of UK wide outreach contacts.

POPPY ran a Labour Trafficking Pilot in May 2008, operated jointly with the United Kingdom Human Trafficking Centre (UKHTC) and The United Kingdom Border Agency (UKBA). Following on from this, the Oak Foundation agreed to pay £48,043 to extend the Lilith post of Anti Trafficking Officer for another year, due to match funding secured through the pilot scheme.

The project continues to build partnerships with voluntary and statutory agencies nationally including the Serious Organised Crime Agency, the MET Specialist Trafficking Team and the United Kingdom Human Trafficking Centre, Anti Slavery International, Amnesty International and International Organisation for Security and Co-operation in Europe, La Strada, On the Road and International Organisation for Migration.

POPPY worked closely with ministers and civil servants to ensure successful implementation of the European Convention Against Trafficking (ECAT). ECAT came into force on 1<sup>st</sup> April 2009, including a National Referral Mechanism. POPPY was also involved in setting up the ECAT Monitoring Project with voluntary sector partners, to ensure the UK fulfils its obligations in relation to human rights of victims of trafficking.

The POPPY Project has continued to support Asylum Case Owners within the New Asylum Model on identifying and interviewing victims of trafficking. The new model aims to improve the UK's asylum process making it more fair and efficient. Eaves has developed constructive reports, attended joint meetings and provided training to case owners to support this model.

## **Eaves Housing for Women Limited**

### **Report of the Trustees for the year ended 31<sup>st</sup> March 2009**

In order to sustain a knowledgeable and committed staff team Eaves has funded monthly clinical supervision sessions, facilitated by clinical psychologists at Trauma Stress Clinic. The sessions have focused on the impact on the team of working closely with highly traumatised women and have been well received by all.

POPPY worked with Living Lens and The Metropolitan Human Trafficking Team to produce a series of training DVDs and materials to train police on how to respond to women who may have been trafficked. This is now core training for police and is being used to induct all new officers.

Another successful DVD called 2 Little Girls was produced and disseminated across UK and Albania. Aimed at preventing trafficking, it has been very well received and funding is being sought to roll it out further, including adapting it for a Nigerian audience.

The POPPY Project continues to offer weekly ESOL (English for Speakers of Other Languages) classes and one-to-one and group counselling to all Service Users.

The POPPY Project worked closely with Imperial College and Women to Work to develop groundbreaking entrepreneurial/business training to formerly trafficked women. The scheme is called the HERA Project – Her Equality, Rights and Autonomy.

The training was taken up by 19 POPPY Service Users and was facilitated by Imperial College Tanaka Business School. Each POPPY Service User has been paired with a mentor with business acumen to offer advice, mentoring and access to work placement. The pilot ran successfully throughout the year and has been funded to run again.

A training toolkit has also been developed by POPPY and this is a comprehensive training package covering all aspects of victim identification, best practice in dealing with victims of trafficking, how the law relates to this, and health issues of victims. POPPY now provides professional training and consultancy. The Northern Ireland Office, with support from Eaves, set up services for victims in Northern Ireland.

Working with prisons POPPY delivered training to HMP Bronzefield, which was attended by approximately 30 prison staff. This training was well received and has resulted in an increase in referrals to the Outreach team. POPPY also provided information at an open day at HMP Downview and has developed links with HMP Holloway. POPPY, Anti Trafficking Legal Project and the Asylum Appeals Project delivered multi-agency training to over 70 statutory and voluntary agencies regarding the identification of victims of trafficking. Staff have also spoken at a number of conferences including Capita Conference and Stop the Traffic.

POPPY's Outreach team was involved in a groundbreaking case that went to European Court of Human Rights and set case law - case R vs. O where the Judge expressed concern at the Home Office and the Crown Prosecution Service's (CPS) handling of the case. He advised that all criminal charges for false documents should be quashed. This was a high profile case for POPPY, as the judge noted POPPY's assessment was essential to the case, and that CPS trafficking protocols should be published in Archbold and Blackstones so that all lawyers are aware of the protocols in trafficking cases. There was good coverage of this case in The Times, detailing the POPPY Project. As a result of this determination, a group of solicitors and barristers are looking to get all charges of false documents quashed. This is being done with the Senior Support Workers at the POPPY Project revealing all cases where this has happened.

## **Eaves Housing for Women Limited**

### **Report of the Trustees for the year ended 31<sup>st</sup> March 2009**

In order to support service users with legal issues Eaves has educated, advised and supported lawyers around trafficking issues so they can expand and develop their expertise in this area.

Due to the nature of the work in the POPPY Project, with threats against service users and their families by traffickers, Eaves takes risk of harm to service users and staff very seriously. To reduce the risk Eaves have put a number of confidential security measures in place.

#### **Lilith Research and Development**

Key developments for Lilith Research and Development (R&D) over the course of 2008/09 include:

- Expansion and consolidation of the team to nine staff members plus one consultant adviser
- Growth of the team's research and lobbying expertise and capacity.
- The development of burgeoning projects into fully-fledged direct services.
- The successful restructuring of Eaves research and policy work under the single banner and 'brand' of Lilith R&D.

Lilith R&D has continued to produce high quality research reports, which provide a vital evidence base for our influencing activities. The research capacity of the team has also grown following recruitment of four new posts to undertake the Big Lottery funded PE:ER Project (Prostitution Exiting: Engaging through Research). This year's research highlights include:

- Publication of the research report *Big Brothel: A Survey of the Off-Street Sex Industry in London*. This report received a great deal of interest and media attention and thousands of copies have been distributed to date to national and local politicians, academics, NGOs, students and interested members of the public. The report has elicited a number of positive new contacts/relationships – e.g. contact from local councils and police forces wishing to tackle the growth of the sex industry in their borough/jurisdiction.
- Publication of the research report *Routes In, Routes out: Quantifying the Gendered Experience of Trafficking to the UK*. This report presents evidence gathered from POPPY's service users to highlight the experiences and needs of women who have been trafficked into UK for sexual exploitation. This was a very well-received report, which has been distributed to a key selection of stakeholders including politicians, civil servants, lawyers and NGOs working in the field.
- Publication of the research report *Male-Ordered: The Mail-Order Bride Industry and Trafficking in Women for Sexual and Labour Exploitation*. This report makes a key contribution to broadening our knowledge and understanding of trafficking in its many guises, and is an invaluable source document for anyone working in the field. The report has been disseminated to over 200 professionals and influencers, including academics, government representatives, NGOs and marriage brokers, and a reprint is planned. The report's author was invited to present her findings at an international Conference at the University of Ljubljana, Slovenia on EU Directives on Violence against Women, Children and Youth. The research was very well received and *Male-Ordered* was subsequently distributed by the European Women's Lobby and the United Nations.
- The completion of a series of factsheets on key issues, including prostitution, trafficking for the purposes of sexual exploitation, sexual violence and pornography. Factsheets are available on Eaves' website ([www.eaves4women.co.uk](http://www.eaves4women.co.uk)).

## **Eaves Housing for Women Limited**

### **Report of the Trustees for the year ended 31<sup>st</sup> March 2009**

- Recruitment to the PE:ER research project to undertake a unique and innovative piece of research to assess the effectiveness of different interventions to support trafficked and non-trafficked women to exit prostitution. This project is being undertaken in partnership with London South Bank University.
- Eaves is a key partner in the new multi-agency Anti-Trafficking Convention Monitoring Project, which has been designed to monitor the government's performance on trafficking in relation to the treatment of victims, with a view to placing pressure on the government to improve its performance in this area.

This year Lilith R&D has undertaken a range of development activities that have also supported and built the capacity of other Eaves' teams.

At the end of 2008 staff completed an evaluation of the forced labour pilot project. A collaborative effort between POPPY Direct Services and Lilith R&D. During the pilot Eaves provided accommodation and support to eight women who were trafficked into the UK for the purposes of labour exploitation. The final report of the evaluation was submitted to the Home Office in early January 2009, and was instrumental in securing future funding for POPPY to provide support for women who have been trafficked into domestic servitude.

Following the UK government's ratification of the ECAT (Council of Europe Convention on Action against Trafficking in Human Beings) in December 2008, R&D designed a training package that was delivered in conjunction with colleagues from POPPY Direct Services to National Referral Mechanism (NRM) case owners at the UKHTC, in preparation for the introduction of the NRM on 1<sup>st</sup> April 2009. This training was very well received, and highlighted the need for further training. Eaves was asked to provide a series of additional training sessions to UKBA case owners.

During this period Lilith undertook the research and development phase of a new Eaves service to support women seeking to exit prostitution. This resulted in the identification of effective exiting strategies, and the development of a work plan and format for the service, which has now migrated to the Scarlet Centre to operate as one of its direct services open to referrals.

During 2008/09 Lilith R&D continued its involvement in the development of the Amina Scheme, following its migration to the Scarlet Centre to operate as a direct service. Lilith staff led on the development of Eaves' in-house training package (45 hours in total) for Amina support volunteers, which was successfully delivered to ten new volunteers. We also contributed to a comprehensive internal evaluation of the Scheme, which identified lessons learned and is helping to shape the growth and direction of Amina for the future.

In the last year Lilith R&D has increased its campaigning and lobbying capacity by drawing upon external expertise and developing new partnerships. The team is becoming increasingly skilled at influencing.

Eaves held a highly successful joint conference with South Bank University on the theme of prostitution policy. The conference was well attended and received very positive feedback. A follow-up conference is planned for 2009.

Alongside Fiona Mactaggart MP, a member of Lilith R&D co-founded a sub group of the All Party Parliamentary working group on prostitution and the global sex trade, focusing on demand. The sub group developed a campaign in support of Clause 13 of the Policing and Crime Bill, which seeks to criminalise the purchase of sexual services from someone subjected to force. Activities have included: lobbying MPs and law enforcement, raising

## **Eaves Housing for Women Limited**

### **Report of the Trustees for the year ended 31<sup>st</sup> March 2009**

awareness, developing briefing papers for parliamentarians and the public, providing online resources, and responding to media requests.

Following a successful proposal to the Finance Sub Committee and Board, funds were released to engage the services of an expert lobbyist on prostitution. This was in recognition of the crucial need for Eaves to intensify lobbying activities in this area, particularly in light of the strong opposition to the aforementioned proposals in the Policing and Crime Bill. The lobbyist started work in 2009/10.

Building on the above work, Lilith staff have created an active partnership with the highly successful campaigning organisation OBJECT to develop a new campaign entitled *Demand Change!* (launched in June 2009), which calls on the UK government to fulfil its multiple national and international obligations to tackle the demand for prostitution.

Lilith contributed to a significant number of important government consultations this year. Of particular note is our response to the Department for Work and Pensions (DWP) consultation on 'Accepting and advertising employer vacancies from within the adult entertainment industry by Jobcentre Plus'. We also discussed and disseminated this response to a wide range of partner agencies, including members of the Women's National Commission, to support them in developing their own responses. Colleagues also participated in a publicity event outside a local Jobcentre Plus on the closing date of the consultation. This resulted in media interest as well as the collection of 200 signatures from members of the public opposed to the DWP's policy, which were later submitted to the DWP's offices. We are currently awaiting the DWP's response to this consultation.

Other significant contributions by Lilith this year include:

- The consultation on National Service Standards for domestic and sexual violence services
- The consultation on National Occupational Standards for preventing and tackling domestic and sexual violence
- The Home Affairs Select Committee Inquiry into Human Trafficking
- The Fawcett Society's Commission on Women and the Criminal Justice System
- The Coalition Against Trafficking in Women (CATW) International annual global report.

During this period members of Lilith R&D have also extended our policy development and strategic reach, contributing to a number of important working groups including:

- The End Violence Against Women Campaign (EVAW) Committee and EVAW Fundraising and Strategy sub group
- The Women's National Commission Violence Against Women (VAW) Working Group, including the wider Committee and the Domestic Violence and the Sexual Violence sub groups
- The Crown Prosecution Service's (CPS) VAW External Consultation Group and Project Assurance Group meetings
- The CPS Organised Crime Division Community Workshop on Human Trafficking
- Several of the UK Human Trafficking Centre's (UKHTC) sub groups.

Lilith R&D has successfully extended its reach into the women's sector in order to build capacity, and in particular to provide support to smaller organisations working to tackle sexual violence.



## **Eaves Housing for Women Limited**

### **Report of the Trustees for the year ended 31<sup>st</sup> March 2009**

Following member consultation, SVAAN (Lilith's Sexual Violence Action and Awareness Network) commenced inviting statutory agencies to join and attend quarterly meetings. Representatives from The Havens, the Metropolitan Police Authority and the Greater London Authority presented and discussed their work with a range of SVAAN members, and meetings have provided excellent networking opportunities for all concerned. We have successfully recruited new SVAAN members over the course of the year and re-engaged old members too. We continue to receive positive feedback from members about the capacity-building role of SVAAN.

In spring 2009 Lilith undertook a survey of Women's Weekly News (WWN) readers, which highlighted the widespread popularity and effectiveness of our weekly newsletter. There are currently over 500 registered recipients of WWN, representing nearly 100 different organisations. Key findings from the survey include:

- 53% of readers forward WWN to other people, and of those who do, 68% forward it to between one and five others
- 92% of readers feel that receiving WWN has increased their understanding of issues addressed by the women's sector, and in particular their understanding of rape and sexual assault, trafficking and prostitution and campaigns run by/relevant to the women's sector
- 70% of readers feel that WWN has increased their awareness of borough and/or pan London decision-making processes around women's issues, e.g. consultations and meetings.

Finally, in the summer of 2008 Voluntary Services Overseas and the British Council funded Eaves to support a successful three month work placement for the CEO of a women's charity in Bangladesh. This volunteer helped to develop Eaves' networks and gave extremely positive feedback about her time spent with Lilith, and the opportunity it provided her to improve her knowledge of research and development activities, which she planned to apply to her own organisation in Bangladesh.

#### **The Scarlet Centre**

Eaves were successful in a number of funding applications to London Councils in the summer of 2008, which led to the development of a new set of services based at a new Advice and Support Centre, Eaves' Scarlet Centre.

The recruitment of knowledgeable and experienced staff to develop this new service was essential and a great deal of time during the early months was spent ensuring the appropriate people were appointed.

The Resettlement team was the first to start, with the Resettlement Team Leader, Resettlement worker and Young Women's Worker all in post from October 2008. The Centre Manager started in post February 2009 and Centre workers for substance misuse and mental health began at the end of March 2009.

During the recruitment period Eaves staff also carried out research and identified an appropriate office space where the centre could be located. Negotiations with the landlord took sometime with leases being signed in the early summer of 2009. Due to the delay the official launch of the Centre was delayed, although work had commenced.

Leaflets and posters were designed and distributed to promote the service targeting statutory and voluntary agencies. A high level of promotional work, attendance at open days and external meetings took place to raise awareness of the service and generate referrals.

## **Eaves Housing for Women Limited**

### **Report of the Trustees for the year ended 31<sup>st</sup> March 2009**

The telephone advice service and one to one support were provided from October 2008, and workshops were held both at Eaves' services and externally from December 2008.

All staff have taken part in 'Train the Trainer' training by *It's Your Move* to ensure workshops and training events provided by staff are of a consistently high standard.

A comprehensive Resettlement manual was developed for dissemination across the London boroughs to support women moving on to more independent living. Research is also being carried out in order to establish the different ethnic groups within each of the boroughs to ensure that relevant groups are reached.

The Amina scheme has grown during the period, with the recruitment of a full time worker (funded by London Councils) beginning in October 2008 and a successful funding application to the Ministry of Justice's Victims Fund resulting in an additional part time Amina post and childcare services for Amina service users.

This enabled us to recruit another 10 volunteers to deliver Amina services, and develop a training package for new volunteers. This training was delivered to 10 volunteers between February and April 2009. This round of recruitment and training particularly focused on reaching women from BME groups and was promoted on numerous websites, in newsletters and email bulletins, and at events that reach a range of diverse communities.

16 volunteers received support in their activities on the scheme including 6 volunteers who have been Amina volunteers for 2 years.

There have been external visits to a number of agencies arranged for volunteers to further expand their knowledge of role the, including to the Haven, Blackfriars Crown Court and a Sapphire Unit. The Amina worker has also been involved in activities to raise awareness of issues relating to sexual violence and the work of the Amina scheme by attending conferences, open days, forums, workshops, Reclaim the Night and engaging with Sexual Offences Investigation Officers throughout London.

The framework of the service is being restructured to ensure delivery is more accessible and user friendly, including the development of a volunteer handbook.

Eaves are funded by London Councils to deliver a counselling service from the Scarlet Centre. This went out to tender in February 2009 and The Minster Centre was selected to deliver the services in partnership with Eaves.

### **Supported Housing**

By the end of January 2008 Eaves served notice to the 5 London Boroughs of: Lewisham, Southwark, Camden, Brent and Hackney and 7 RSLs: Circle Anglia, London and Quadrant, Family Mosaic, Hexagon, Stadium, Metropolitan Housing Trust and PCHA of Eaves intention to close the supported housing service.

Eaves worked closely with RSLs and London boroughs on the resettlement of affected service users into appropriate accommodation. All the supported housing services in the London boroughs of: Hackney, Camden, Lewisham, Southwark and Wandsworth were closed down or services transferred by the end of October 2008 with the final two services user being resettled from Wandsworth in January 2009

## **Eaves Housing for Women Limited**

### **Report of the Trustees for the year ended 31<sup>st</sup> March 2009**

#### **Financial Review**

The decision to withdraw from providing supported housing accommodation was partially taken following an assessment of financial risk to the organisation. Eaves negotiated hard with local authorities and RSLs however still ended up bearing a large percentage of the cost for the wind down of services.

During this period funding for all refuge provision for women and children escaping domestic violence with the London boroughs of Southwark, Barking and Dagenham, Westminster and the Royal Borough of Kensington and Chelsea was in place and additional funding was secured for children's services in Kensington and Chelsea.

The POPPY project contract with the Home Office concluded in March 2009. Eaves completed a successful re-tendering process and were awarded an increased grant of £3.7 million over two years. This grant allowed for the expansion of the POPPY Project to include for the provision of additional bedspaces in London (40) and new bedspaces from bases in Sheffield (9) and Cardiff (5). In addition the POPPY service was funded to support women trafficked and exploited in domestic servitude and provide outreach services from bases in both London and Sheffield.

Grants from London Councils also concluded in 2008. These covered Eaves Women's Aid, the POPPY and Lilith Projects. In that year Eaves successfully bid under London Councils new commissioning process for services under seven different categories with a combined grant total of £3,100,308 over 4 years (£775,077 annually). Services included: A Young Women's Homelessness Service, A Resettlement Service, an Exiting Prostitution and Counter Trafficking Worker, part funding towards a Research Team, £30,000 towards the provision of services for women with no recourse to public funds, a counselling, peer support service and Advice Centre for women affected by domestic violence, rape and sexual abuse.

In addition Eaves, in partnership with South Bank University were also successful in securing a Big Lottery grant of £442,090 over 3 years. The grant is for a research project around the issue of 'What works in exiting prostitution'.

The end of the year saw a surplus of £231,615. This increased the value of the reserves to £1,117,475 of which £925,990 are unrestricted.

#### **Principal Funding Sources**

Eaves received funding from a variety of sources during this year. The four main income streams were:

- The Supporting People Programme. A total of 9 London boroughs provided £1,277,144 (27%) of income towards accommodation and support for single homeless women and women and children escaping domestic violence
- From rent received from supported housing and refuge service users £857,533 (18%)
- London Councils provided £362,642 (8%) of income towards the Lilith Project, the research and development side of the POPPY Project and domestic violence children's services provided by Eaves Women's Aid and new project funding towards the Scarlet Centre and women with 'no recourse to public funds'.
- The Home Office provided £1,400,000 (30%) of income towards the Direct Support Service provided by the POPPY Team.

Apart from the funders detailed above, no one organisation or individual has contributed more than 1.5% of Eaves total income.

## **Eaves Housing for Women Limited**

### **Report of the Trustees for the year ended 31<sup>st</sup> March 2009**

#### **Investment Performance**

All funds surplus to current operating requirements were held by Close Brothers in a treasury account. Due to the economic downturn and low interest rates the interest obtained in 2008/9 was £50,042 a reduction of £24,275 (33%) on the previous year (£74,317).

#### **Reserves Policy**

Eaves Reserves Policy forms an integral part of the system of financial control and management and its implementation is central to the maintenance of the financial stability of the organisation. Eaves Board is committed to building reserve levels that will enable the organisation to cover known liabilities and contingencies, absorb setbacks and take advantage of change and development opportunities.

The Board anticipated that the closure of supported housing services would directly impact on the level of Eaves reserves. While the organisation contributed a large amount of money and resources to the closure of supported housing, through good financial planning and strong economic control Eaves were able to reduce the financial impact.

Despite this the unrestricted reserve levels are £925,990 (20.5% of expenditure) which falls short of the target (£1,118,629). The Board remain committed to building un-restricted funds equalling three months of running costs. The plan over the medium to long term is to build the reserves through operating surpluses and fundraising events.

The Reserves Policy was reviewed by Finance Sub and the Board in January 2009 and adjusted following the closedown of Supported Housing services.

#### **Plans for Future Periods**

The main focus over the 2009/10 financial year will be to: successfully re-tender for the 4 Supporting People funded domestic violence services and Chamlong House, establish and develop the new trafficking service and partnerships, under the Scarlet Advice Centre establish and develop services for women who have experienced all forms of violence and consolidate Eaves research and development work.

#### **Statement of Board of Managements' Responsibilities**

The Board of Management are responsible for preparing the financial statements in accordance with applicable law and regulations.

Company law requires the Board of Management to prepare financial statements for each financial year. Under that law the Board of Management have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the Board of Management are required to:

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Board of Management are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 1985.

## **Eaves Housing for Women Limited**

### **Report of the Trustees for the year ended 31<sup>st</sup> March 2009**

They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Members of the Board of Management**

Members of the Board of Management, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page one.

In accordance with company law, as the company's directors, we certify that:

- So far as we are aware, there is no relevant audit information of which the company's auditors are unaware
- As the directors of the company we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

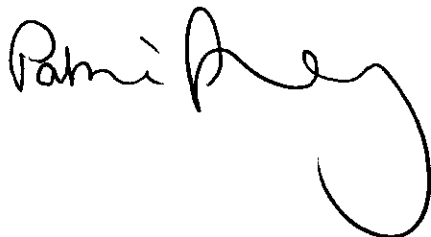
#### **Auditors**

Kingston Smith was confirmed as Eaves' auditors for the 2008/9 financial year at the Annual General Meeting on 6 August 2009.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005).

Approved by the Board of Management on 25<sup>th</sup> January 2010 and signed on its behalf by:

(Chair)

A handwritten signature in black ink, appearing to read 'Pamie', with a large, stylized flourish at the end.

## **Independent Auditors' Report to the Members of Eaves Housing for Women Ltd**

We have audited the financial statements for the year ended 31 March 2009 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. These financial statements have been prepared in accordance with the accounting policies set out therein.

This report is made solely to the charitable company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken for no purpose other than to draw to the attention of the charitable company's members those matters which we are required to include in an auditor's report addressed to them. To the fullest extent permitted by law, we do not accept or assume responsibility to any party other than the charitable company and charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

### **Respective Responsibilities of Trustees and Auditors**

The trustees (who are also the directors of Eaves Housing for Women Ltd for the purposes of company law) have responsibility for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Trustees' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you whether in our opinion, the charitable company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and other transactions is not disclosed.

We read the Trustees' Annual Report, which incorporates the Directors' Report required by the Companies Act 1985, and report to you our opinion on whether it is consistent with the financial statements.

### **Basis of Audit Opinion**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

**Independent Auditors' Report to the Members of  
Eaves Housing for Women Ltd**

**Opinion**

In our opinion:

- The financial statements give a true and fair view, in accordance with the United Kingdom Generally Accepted Accounting Practice, of the state of the charitable company's affairs as at 31 March 2009 and of its incoming resources and application of resources, including the income and expenditure of the charitable company for the year ended
- The financial statements have been properly prepared in accordance with the Companies Act 1985
- The Trustees Annual Report is consistent with the financial statements.

*V. J. L. L. L.*

Devonshire House  
60 Goswell Road  
London EC1M 7AD  
Date: 27/1/2010

**Kingston Smith LLP**  
Chartered Accountants  
and Registered Auditors

**Eaves Housing for Women Limited**

**Statement of financial activities (incorporating an income and expenditure account)**

**For the year ended 31 March 2009**

	Note	Restricted £	Unrestricted £	2009 Total £	2008 Total £
<b>Incoming resources</b>					
<i>Incoming resources from generated funds:</i>					
Voluntary Income	2	-	118,805	<b>118,805</b>	116,321
Investment Income		-	50,042	<b>50,042</b>	74,317
<i>Incoming resources from charitable activities:</i>					
POPPY & Generic Supported Housing	3a	1,420,499	623,421	<b>2,043,920</b>	2,553,428
Domestic Violence	3b	234,814	1,718,902	<b>1,953,716</b>	1,961,162
Lilith Project	3c	183,530	338	<b>183,868</b>	224,363
POPPY Research Project	3d	224,283	6,226	<b>230,509</b>	291,012
Scarlet Centre	3e	125,242	-	<b>125,242</b>	-
<b>Total incoming resources</b>		<b>2,188,368</b>	<b>2,517,734</b>	<b>4,706,102</b>	<b>5,220,603</b>
<b>Resources expended</b>					
<i>Cost of generating funds</i>					
		-	70,671	<b>70,671</b>	101,817
<i>Charitable Activities</i>					
POPPY & Generic Supported Housing		1,415,350	420,803	<b>1,836,153</b>	2,570,082
Domestic Violence		252,085	1,611,779	<b>1,863,864</b>	1,917,032
Lilith Project		183,530	2,628	<b>186,158</b>	238,900
POPPY Research Project		245,659	62,452	<b>308,111</b>	185,341
Scarlet Centre		121,242	75,403	<b>196,645</b>	-
Governance Costs		-	12,885	<b>12,885</b>	14,888
<b>Total resources expended</b>	4	<b>2,217,866</b>	<b>2,256,621</b>	<b>4,474,487</b>	<b>5,028,060</b>
<b>Net incoming resources for the year</b>	5	<b>(29,498)</b>	<b>261,113</b>	<b>231,615</b>	<b>192,543</b>
<b>Funds Brought Forward</b>		<b>220,983</b>	<b>664,877</b>	<b>885,860</b>	<b>693,317</b>
<b>Funds Carried Forward</b>		<b>191,485</b>	<b>925,990</b>	<b>1,117,475</b>	<b>885,860</b>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in note 13 to the financial statements.



# Eaves Housing for Women Limited

## Balance sheet

As at 31 March 2009

	Note	£	2009 £	2008 £
<b>Tangible fixed assets</b>	8		<b>54,714</b>	43,891
<b>Current assets</b>				
Debtors	9	<b>489,112</b>		693,961
Short term deposits	10	<b>908,138</b>		1,016,038
Cash at bank and in hand		<b>492,488</b>		345,163
		<b>1,889,738</b>		2,055,162
<b>Creditors: amounts falling due within one year</b>	11	<b>826,977</b>		1,213,193
<b>Net current assets</b>			<b>1,062,761</b>	841,969
<b>Net assets</b>	12		<b>1,117,475</b>	885,860
<b>Funds</b>				
Restricted funds			<b>191,485</b>	220,983
Unrestricted funds				
Designated funds			<b>620,960</b>	465,820
General funds			<b>305,030</b>	199,057
<b>Total funds</b>	13		<b>1,117,475</b>	885,860

Approved by the Board of Management on 25th January 2010 and signed on its behalf by



J Harris  
Treasurer

Company Number: 1322750

## **Eaves Housing for Women Limited**

### **Notes to the financial statements**

**For the year ended 31 March 2009**

---

#### **1. Accounting policies**

- a) The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards and follow the recommendations in Statement of Recommended Practice - Accounting and Reporting by Charities (revised in March 2005) and the Companies Act 1985.
- b) Income from charges to residents is included when receivable.
- c) Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable.
- d) Revenue grants are credited to incoming resources when they are received or receivable, whichever is earlier. Income is deferred only when the charity has to fulfil conditions before becoming entitled to it or where the donor has specified that the income is to be expended in a future period.
- e) Grants for the purchase of fixed assets and the value of gifts of fixed assets are credited to restricted incoming resources when receivable. Depreciation on the fixed assets purchased with such grants is charged against the restricted fund.
- f) Depreciation is provided on all tangible fixed assets at rates calculated to write each asset down to its estimated residual value evenly over its expected useful life, as follows:

Equipment & Furniture                      -      Between 3 and 7 years

All assets of £500 or more are capitalised.

- g) Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is identified and charged to the fund, together with a fair allocation of overheads.
- h) Unrestricted funds are grants and other income received or generated for the charitable purposes.
- i) Designated funds are unrestricted funds earmarked by the board of management for particular purposes.
- j) The charitable company offers all staff the option of a stakeholder pension scheme. The charitable company pays an agreed contribution to employees who have a stakeholder pension under the scheme offered. The assets of the pensions are independent from the company and the pension cost charge represents contributions payable. The charitable company has no additional liability other than for the payment of those contributions.
- k) Direct costs are charged against the activity to which they relate. Indirect staff costs, support costs and overhead expenses are apportioned on the following basis, which is an estimate, based on staff time, of the amount attributable to each activity.

## Eaves Housing for Women Limited

### Notes to the financial statements

#### For the year ended 31 March 2009

##### 1. Accounting policies (continued)

Fundraising	3%
Supported Housing Services including POPPY Support	37%
Domestic Violence	40%
Lilith Project	6%
POPPY Project	7%
Scarlet Centre	7%

Organisational costs include the management of the charitable company's assets, organisation management and compliance with constitutional and statutory requirements.

Indirect staff costs, support costs and overhead expenses have been re-apportioned in line with growth and direction the organisation has undergone in the current financial year, this will be reviewed on a regular basis.

- i) Rentals of assets held under operating leases are charged against revenue on a straight line basis over the life of the lease. No assets are held under hire purchase agreements or finance leases.

##### 2. Voluntary Income

	Restricted £	Unrestricted £	2009 Total £	2008 Total £
Donations				
Domestic Violence	-	7,309	7,309	13,524
Lilith Project	-	5	5	-
POPPY Project	-	33,757	33,757	41,800
General	-	77,734	77,734	14,091
	<u>-</u>	<u>118,805</u>	<u>118,805</u>	<u>69,415</u>

##### 3a. POPPY & Generic Supported Housing

*Provides support and accommodation for women who have been trafficked into the UK*

	Restricted £	Unrestricted £	2009 Total £	2008 Total £
Income from charges to residents	-	286,068	286,068	612,735
Supporting People Grants	-	160,319	160,319	740,693
Home Office	1,400,000	-	1,400,000	1,200,000
Babcock & Brown	17,500	-	17,500	-
Besom	2,999	-	2,999	-
Sundry income	-	177,034	177,034	-
	<u>1,420,499</u>	<u>623,421</u>	<u>2,043,920</u>	<u>2,553,428</u>

# Eaves Housing for Women Limited

## Notes to the financial statements

For the year ended 31 March 2009

### 3b. Domestic Violence

*Provides support and accommodation for women and their children escaping domestic violence*

	Restricted £	Unrestricted £	2009 Total £	2008 Total £
Income from charges to residents	-	571,465	571,465	469,088
Supporting People Grants	-	1,116,825	1,116,825	1,116,826
Royal Borough of Kensington and Chelsea	25,083	-	25,083	20,000
London Councils Children's Project	9,213	-	9,213	45,023
London Councils Legal Project	-	-	-	14,000
London Councils No Recourse	17,500	-	17,500	-
Tudor Trust	-	-	-	32,500
Sure Start - Westminster	66,639	-	66,639	60,661
Westminster City Council	40,369	-	40,369	59,772
London Borough of Barking and Dagenham	14,810	-	14,810	23,116
BBC Children in Need	31,168	-	31,168	30,261
Worcester and Malvern Women's Aid	-	-	-	2,312
Charles Hayward	-	-	-	25,000
John Loyns	20,000	-	20,000	20,000
Sorbell	-	-	-	5,000
Clothes Workers Foundation	-	-	-	20,000
London Catalyst	2,500	-	2,500	3,000
Goldsmith	-	2,380	2,380	2,380
Archer Street Infant Welfare	-	-	-	3,046
Charles French	2,000	-	2,000	-
Fowler Smith	3,000	-	3,000	-
JP Morgan	-	10,000	10,000	-
Macquarie Group	2,532	-	2,532	-
Sundry income	-	18,232	18,232	9,177
	<u>234,814</u>	<u>1,718,902</u>	<u>1,953,716</u>	<u>1,961,162</u>

### 3c. Lilith Project

*A second tier project working on violence against women issues*

	Restricted £	Unrestricted £	2009 Total £	2008 Total £
London Councils	109,134	-	109,134	150,000
Criminal Justice	30,104	-	30,104	30,104
Bridge House Trust	44,292	-	44,292	33,917
Body Shop	-	-	-	10,000
Seminars and reports	-	-	-	342
Sundry Income	-	338	338	-
	<u>183,530</u>	<u>338</u>	<u>183,868</u>	<u>224,363</u>

# Eaves Housing for Women Limited

## Notes to the financial statements

For the year ended 31 March 2009

### 3d. POPPY Research Project

*Undertaking research on prostitution and trafficking*

	Restricted £	Unrestricted £	2009 Total £	2008 Total £
London Councils	105,553	-	105,553	148,200
Comic Relief	-	-	-	43,393
City Parochial	30,075	-	30,075	43,278
Oak Foundation	49,484	-	49,484	48,043
Goldsmith	-	3,220	3,220	4,760
Big Lottery	11,000	-	11,000	-
London Bourough of Endfield	7,671	-	7,671	-
Matrix	3,000	-	3,000	-
Babcock Brown	17,500	-	17,500	-
Reports	-	5	5	-
Sundry Income	-	3,001	3,001	3,338
	<u>224,283</u>	<u>6,226</u>	<u>230,509</u>	<u>291,012</u>

### 3e. Scarlet Centre

*Advice and support for women who have experienced domestic and sexual violence*

	Restricted £	Unrestricted £	2009 Total £	2008 Total
London Councils				-
Young Womens Project	20,679	-	20,679	-
Resettlement Project	52,439	-	52,439	-
Counselling & Amina	25,188	-	25,188	-
Advice Centre	22,936	-	22,936	-
Vinters Group	4,000	-	4,000	-
	<u>125,242</u>	<u>-</u>	<u>125,242</u>	<u>-</u>

The grants from the London Councils of £45,023 (2007/08: £45,023) towards children's services in the Domestic Violence Project and of £148,210 (2007/08: £148,200) towards the salaries and running costs of the POPPY Project and of £150,000 (2007/08 £150,000) towards the salaries and running costs of the Lilith Project and of £121,242 towards salaries and running costs for the Young Women's Project £20,679 and £52,439 for The Resettlement Project, £25,188 for The Counselling and Amina Peer Scheme and £22,936 for the advice centre were all fully utilised in the year for the purposes for which they were awarded.

**Eaves Housing for Women Limited**

**Notes to the financial statements**

**For the year ended 31 March 2009**

**4. Total resources expended**

	Cost of generating funds £	Supported housing £	Domestic Violence £	Lilith Project £	Poppy Project £	Scarlet Centre £	Governance Costs	2009 Total £	2008 Total £
Staff costs (note 6)	48,615	811,527	1,139,320	112,375	205,377	155,407	-	2,472,621	2,500,213
Housing costs	-	48,866	88,403	-	-	-	-	137,269	293,891
RSL costs	-	156,891	162,418	-	-	-	-	319,309	422,616
Head office costs	1,864	39,771	36,750	9,292	9,486	3,692	-	100,855	232,024
Refuge office costs	-	-	16,638	-	-	-	-	16,638	19,936
Lighting & heating	154	30,445	62,733	801	704	152	-	94,989	124,904
Telephone & TV	693	32,070	53,125	3,482	3,154	933	-	93,457	96,520
Office security & equipment	77	1,761	112	547	428	122	-	3,047	4,093
Insurance	758	5,334	12,070	1,294	1,602	865	-	21,923	25,040
Council tax & business rates	156	17,139	6,385	767	709	134	-	25,290	46,314
Depreciation	766	7,811	20,883	1,504	1,866	1,003	-	33,833	36,095
Sundries	-	1,092	2,432	267	317	217	-	4,325	4,343
* POPPY & Welfare Support	-	408,107	36,793	-	-	-	-	444,900	364,862
Postage & couriers	92	3,308	940	908	758	194	-	6,200	9,418
Rent & service charge (Office)	5,027	90,054	14,476	27,755	26,240	4,023	-	167,575	209,359
Travel	159	26,955	10,282	345	393	282	-	38,416	49,360
Promotion	-	-	-	-	21,242	-	-	21,242	50,923
Audit and accountancy	-	-	-	-	-	-	12,885	12,885	14,888
Bank charges	99	1,013	1,650	190	212	123	-	3,287	5,100
Management fees	-	3,877	21,511	767	874	614	-	27,643	58,915
Children's activities	-	-	13,223	-	-	-	-	13,223	16,730
Research & development	-	-	-	1,512	6,339	671	-	8,522	7,449
Support costs	12,211	150,132	163,720	24,352	28,410	28,213	-	407,038	435,067
<b>TOTAL</b>	<b>70,671</b>	<b>1,836,153</b>	<b>1,863,864</b>	<b>186,158</b>	<b>308,111</b>	<b>196,645</b>	<b>12,885</b>	<b>4,474,487</b>	<b>5,028,060</b>

\* POPPY Support is incorporated in Supported Housing.

# Eaves Housing for Women Limited

## Notes to the financial statements

For the year ended 31 March 2009

### 5. Net incoming/(outgoing) resources for the year

This is stated after charging / crediting:

	2009 £	2008 £
Board of management members' remuneration	Nil	Nil
Board of management members' reimbursed expenses (2009: 1 member for travel; 2008: 0 member)	Nil	Nil
Depreciation	173,253	36,095
Auditors' remuneration:		
▪ Audit	12,885	14,000
▪ Accountancy Support Services / underprovision	-	888
Operating lease rentals:		
▪ Photocopier	2,615	2,615

### 6. Staff costs and numbers

Staff costs were as follows:

	2009 £	2008 £
Salaries and wages	2,251,816	2,078,995
Social security costs	195,280	208,109
Pension costs	120,002	121,919
Temporary staff & other staff costs	195,280	478,989
Redundancy costs	-	38,533
	<u>2,762,378</u>	<u>2,926,545</u>

One employee was paid more than £60,000 (2008: none).

The average weekly number of employees and temporary staff (full-time equivalent) during the year was as follows:

	2009 No.	2008 No.
Supported Housing Services	19	32
Domestic Violence	34	31
Lilith Project	4	4
POPPY Project	4	4
Fundraising / PR	2	2
Support	8	8
Scarlet Centre	3	-
	<u>74</u>	<u>81</u>

### 7. Taxation

The charitable company is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

Eaves Housing for Women Limited

Notes to the financial statements

For the year ended 31 March 2009

8. Tangible fixed assets

	Leasehold improvements £	Hostel furniture £	Office equipment £	Computer equipment £	Motor Van £	Total £
<b>COST</b>						
At 1 April 2008	24,879	51,682	70,011	149,002	7,757	303,331
Additions in year	-	13,278	4,098	27,280	-	44,656
Disposals in year	(24,879)	(18,934)	(51,148)	(112,125)	-	(207,086)
At 31 March 2009	-	46,026	22,961	64,157	7,757	140,901
<b>DEPRECIATION</b>						
At 1 April 2008	24,879	32,218	62,876	131,710	7,757	259,440
Charge for the year	(24,879)	(10,648)	(46,982)	(90,744)	-	(173,253)
At 31 March 2009	-	21,570	15,894	40,966	7,757	86,187
<b>NET BOOK VALUE</b>						
At 31 March 2009	-	24,456	7,067	23,191	-	54,714
At 31 March 2008	-	19,464	7,135	17,292	-	43,891



# Eaves Housing for Women Limited

## Notes to the financial statements

For the year ended 31 March 2009

### 9. Debtors

	2009 £	2008 £
Arrears of charges	75,710	498,570
Less: provision for doubtful debts	(53,166)	(373,406)
Amounts due from funding bodies	360,355	397,232
Rent deposit	22,795	50,440
Other debtors and prepayments	83,418	121,125
	<u>489,112</u>	<u>693,961</u>

### 10. Short term deposits

Short term deposits represent money held on fixed term deposit accounts requiring more than 24 hours notice to be withdrawn without penalty.

### 11. Creditors : amounts falling due within one year

	2009 £	2008 £
Tax & social security	66,993	64,773
Prepayments of residents' charges	192,500	405,474
Deferred income	230,672	181,251
Other creditors	257,187	365,874
Accruals	79,625	195,821
	<u>826,977</u>	<u>1,213,193</u>
Deferred income b/fwd	181,251	124,296
Movement in year	<u>49,421</u>	<u>56,955</u>
Deferred income c/fwd	<u>230,672</u>	<u>181,251</u>

### 12. Analysis of net assets between funds

	Restricted funds £	Designated funds £	Unrestricted funds £	Total funds £
Tangible fixed assets	-	-	54,714	54,714
Current assets	191,485	620,960	1,077,293	1,889,738
Current liabilities	-	-	(826,977)	(826,977)
Net assets at 31 March 2009	<u>191,485</u>	<u>620,960</u>	<u>305,030</u>	<u>1,117,475</u>

# Eaves Housing for Women Limited

## Notes to the financial statements

For the year ended 31 March 2009

### 13. Movements in funds

	At 1 April 2008 £	Incoming resources £	Outgoing resources £	Transfers £	At 31 March 2009 £
<b>Restricted funds:</b>					
Domestic Violence	-	9,213	(9,213)	-	-
Poppy Support	-	1,400,000	(1,400,000)	-	-
Lilith Project	-	109,134	(109,134)	-	-
Poppy Project	-	105,553	(105,553)	-	-
Women No Recourse	-	17,500	(17,500)	-	-
Scarlet Centre	-	121,242	(121,242)	-	-
Vinters Group	-	4,000	-	-	4,000
SVAAN	-	74,396	(74,396)	-	-
Sure Start	-	66,639	(66,639)	-	-
Children's Project					
Westminster	-	40,369	(40,369)	-	-
Kensington and Chelsea	-	25,083	(25,083)	-	-
Barking and Dagenham	-	14,810	(14,810)	-	-
Tudor Trust	7,500	-	(3,500)	-	4,000
BBC Children in Need	45	31,168	(31,213)	-	-
Charles Hayward	17,500	-	(17,500)	-	-
Ironmongers	4,994	-	-	-	4,994
Clothes Workers Foundation	20,000	-	-	-	20,000
John Loyns	8,335	20,000	(20,000)	-	8,335
Charles French	-	2,000	-	-	2,000
Archer Street Welfare	-	-	-	-	-
Fowler Smith	-	3,000	(3,000)	-	-
Macquarie Group	-	2,532	-	-	2,532
London Catalyst	3,000	2,500	(1,058)	-	4,442
Comic Relief	9,757	-	(3,498)	-	6,259
Besom	-	2,999	(1,850)	-	1,149
Trafficked Women	28,500	-	-	-	28,500
Legal Costs POPPY	9,950	-	-	-	9,950
Oak Foundation	44,039	49,484	(48,163)	-	45,360
City Parochial	19,199	30,075	(49,274)	-	-
Babcock & Brown	-	35,000	(31,000)	-	4,000
Big Lottery	-	11,000	(11,000)	-	-
The Matrix Fund	-	3,000	(3,000)	-	-
London Borough of Enfield	-	7,671	(7,671)	-	-
Body Shop	7,500	-	-	-	7,500
Women Without Recourse	13,040	-	-	-	13,040
Children's Clothing	500	-	(167)	-	333
Reading is Fundamental	850	-	(759)	-	91
Education Equipment	1,274	-	(1,274)	-	-
Mini-bus	25,000	-	-	-	25,000
<b>Total restricted funds</b>	<b>220,983</b>	<b>2,188,368</b>	<b>(2,217,866)</b>	<b>-</b>	<b>191,485</b>

# Eaves Housing for Women Limited

## Notes to the financial statements

For the year ended 31 March 2009

	At 1 April 2008	Incoming resources	Outgoing resources	Transfers	At 31 March 2009
<b>Unrestricted funds:</b>					
<i>Designated funds:</i>					
Furniture replacement	149,132	-	(95,359)	25,531	79,304
Internal decorations	61,242	-	(34,582)	32,079	58,739
Employment obligations	43,000	-	-	27,000	70,000
Organisational development	14,527	-	-	-	14,527
New initiatives	10,000	-	-	-	10,000
Public Events	10,000	-	-	-	10,000
Welfare Fund	9,264	-	(7,389)	8,125	10,000
Supporting People development	40,000	-	-	(40,000)	-
Consultancy	-	-	-	50,000	50,000
Board Development	8,000	-	-	-	8,000
PR Events	18,000	-	-	-	18,000
Legal Costs	5,271	-	-	-	5,271
Children's Project	30,576	-	-	-	30,576
Information technology	27,002	-	-	7,998	35,000
Repairs to refuges	20,282	-	-	-	20,282
Office move	10,000	-	(4,763)	182,000	187,237
Service User training	9,524	-	-	-	9,524
Office Lincoln House	-	-	-	4,500	4,500
<i>Total designated funds</i>	<u>465,820</u>	<u>-</u>	<u>(142,093)</u>	<u>297,233</u>	<u>620,960</u>
<b>General funds</b>	<u>199,057</u>	<u>2,517,734</u>	<u>(2,114,528)</u>	<u>(297,233)</u>	<u>305,030</u>
<i>Total unrestricted funds</i>	<u>664,877</u>	<u>2,517,734</u>	<u>(2,256,621)</u>	<u>-</u>	<u>925,990</u>
<b>Total funds</b>	<u>885,860</u>	<u>4,706,102</u>	<u>(4,474,487)</u>	<u>-</u>	<u>1,117,475</u>

## **Eaves Housing for Women Limited**

### **Notes to the financial statements**

**For the year ended 31 March 2009**

---

#### **Purposes of restricted funds**

Domestic Violence	These funds are for the salaries and running costs of the domestic violence services team.
Poppy Support	These funds are for running costs and living expenses for women who were trafficked into prostitution and labour exploitation from outside of the United Kingdom.
Lilith Project	These funds contribute towards the running costs of the Lilith Project.
Poppy Project	These funds contribute towards the running cost of the Poppy Research and Development Project around Prostitution and Trafficking
Women No Recourse	These funds are for women with no recourse to public funds who are effected by prostitution or domestic violence to access accommodation
Scarlet Centre	These funds relate to a number of London Councils funded projects including the Young Women's Homelessness Project, The Resettlement Project, Counselling and the Amina Peer Support Project and the Advice Centre
Vintners Group	These funds contribute towards the running costs of the Young Women's Homelessness Project
SVAAN	These funds contribute towards the salaries and running costs to provide support to a network of Sexual Violence Agencies
Sure Start	These funds contribute towards the salaries and running costs for a Family Relations worker in the Domestic Violence Project
Children's Project	These funds contribute towards the salaries and running costs of the Children's Project in the Domestic Violence Projects in Westminster, Kensington and Chelsea and Barking and Dagenham
London Catalyst	This is a samaritan grant to which individual women can apply for funds for training, house hold goods, resettlement and subsistence costs.
Comic Relief	These funds contribute towards a joint project with BeatBullying to tackle grooming of 12 to 18 year olds for sexual exploitation
Besom	This grant is for household goods and furnishings for POPPY housing
Trafficked Women	These funds contribute towards the running costs of the POPPY Project.
Legal Cost POPPY	These funds are to pay for medical and psychiatric reports for women trafficked to claim compensation from their perpetrators
Oak Foundation	These funds are to pay for an Anti Trafficking Worker

## **Eaves Housing for Women Limited**

### **Notes to the financial statements**

**For the year ended 31 March 2009**

---

City Parochial	These funds are to pay for an Exiting Prostitution Worker
Babcock & Brown	These funds were used towards the Hera Scheme and advertising campaign.
Big Lottery	These funds were used towards the initial set up of a research project
The Matrix Fund	These funds were used towards the costs of publishing reports
London Borough of Enfield	These funds were used to pay for a mapping survey of prostitution / trafficking in the borough
Body Shop	These funds contribute to the running of training courses
Women without recourse	These funds are to pay for bedspaces for women who have no recourse to public funds in the Domestic Violence Projects.
Children's clothing	These funds are to pay for children's clothing in the Domestic Violence Projects
Reading is Fundamental	These funds are to be used to improve reading skills in the Domestic Violence Projects
Education Equipment	These funds are to pay for educational equipment in the Domestic Violence Projects
Mini-bus Fund	These funds are to pay for a new mini-bus for the Domestic Violence Projects
Furniture replacement	These funds are established to fund a rolling programme of furniture replacement and upgrading at hostels over a five year period.
Internal decorations	These funds are established to fund a rolling programme of internal decorations and other improvements in the quality of accommodation over a five year period. The charity is required to decorate premises under hostel management agreements.
Employment obligations	This fund was set up to cover current contractual obligations to staff, particularly with regard to benefits such as maternity leave. The current fund represents approximately £679 per employee.
Organisational development	This fund was established to meet the ongoing costs of restructuring and developing the organisation. Specific areas of expenditure being team building, financial accounts systems, computer networking, health and safety upgrade of equipment, service delivery review and Board of Management recruitment.

## Eaves Housing for Women Limited

### Notes to the financial statements

#### For the year ended 31 March 2009

New initiatives	This fund has been set up to meet costs involved in developing new services for teenage mothers, survivors of abuse, women escaping prostitution and developments being undertaken by the organisation.
Public Events	This fund has been set up to meet the costs of holding open days and seminars in order to publicise Eaves' services.
Welfare fund	This fund has been set up to meet the welfare needs of service users.
Consultancy	This fund has been set up to pay for consultants
Board Development	This fund has been set up to meet the recruitment and development needs of new and existing Board Members.
P.R. Events	This fund has been set up to meet costs of raising the profile of Eaves as an organisation.
Legal Costs	This fund has been set up to meet legal and other financial expenditure as results of mergers with other organisations.
Children's Project	These funds have been set up to pay for the Children's Project
Information technology	These funds have been set up to pay for improving information technology systems
Repairs to refuges	These funds have been set up to pay for repairs to the refuges
Office move	These funds have been set up to pay for the cost of an office move
Service User training	These funds have been set up to pay for training service users

#### 14. Operating lease commitments

As at 31 March 2009 the charitable company had annual commitments under operating leases expiring as follows:

	Office equipment	
	2009	2008
	£	£
Less than 1 year	-	2,615